



Busy Bees Nursery Alton Ltd

Pre-school setting address:

Hawkins HQ, Chawton Park Road, Alton GU34 1RQ

Tel: (01420) 549593 (school hours)

Email: busybeesalton@yahoo.co.uk

Website: www.busybeesalton.co.uk



Busy Bees Newsletter 5 – Summer Term 2017

WELCOME BACK

Welcome back to the first half of the Summer term. We hope you had a lovely break.

We would like to welcome our new children and their parents. We hope you will be very happy during your time with us.

If you have any queries, concerns or need information about anything during the course of the term, please speak to one of us or your child's Key Person.

Janet & Alison



DATES FOR YOUR DIARY

Summer Half term Break up Friday 26th May
Return Monday 5th June

Photographer Tuesday 27th June 9.15am

Parent Consultations: Mon 3 July - Thurs 13th July

Summer Concert: Friday 14 July 11.15am

Leavers Party: Friday 21st July 12.30-2(ish)

Summer Holidays: Break up Friday 21st July



SAINSBURYS ACTIVE KIDS VOUCHERS

Active Kids vouchers have now finished for this year, but you have until 30th June to bring in the vouchers that you have collected.

Please bring them in so that we can exchange them for new resources and equipment – they really do make a big difference to us!

We would be grateful if you would ask relatives and friends to donate their vouchers too! Bring them into Busy Bees and place them in the box which will be in the main room in the morning and in the foyer at other times.

MEET THE TEAM

Please see the Photo Name Board in the foyer so that you can 'put names to faces,' especially if you are new to Busy Bees. Below is a rundown of who's who and what they do at Busy Bees:

Joint-Owner, Nursery Manager & Special Educational Needs Co-ordinator (SENCo)	Janet Duddridge
Joint-Owner & Administration Manager	Alison Stickland
Room Supervisor, SENCo & Parent Partner <i>Key Person - Purple Class</i>	Rowena Massey
<i>Key Person – Orange Class</i>	Lynne Funnell
<i>Key Person Yellow Class</i>	Angela Maton
<i>Key Person – Red Class</i>	Sam Grace
Bank Staff	Averil Mangan

HEALTHY EATING WEEK

We are planning a week of activities to support our Healthy Eating Policy. A separate letter with details will be coming home shortly.

ONE-OFF EXTRA SESSIONS

Providing we have space, we are happy to offer you the chance to book one-off sessions or maybe just an extra hour or two as and when you need them. We are not able to claim funding for extra hours you might book, so the normal hourly rate of £5.50 per hour applies.

We offer this on a first come, first served basis and if we take bookings for regular sessions these would be honoured first. To book a session/extra hours, please ask Janet.

30 HOURS FREE CHILDCARE

Thank you to everyone that completed our questionnaire. Your responses are helping us make a decision about whether to offer the 30 hours. We will keep you posted and let you know what we decide, hopefully before the end of the Summer Term.

PHOTOGRAPHER – LEAVERS (& STAYERS!) PHOTOS

Group photos of the children will be taken on Tuesday 27th June at **9.15am**. We plan to have group shots of this year's leavers and those staying next year.



Please do come along even if your child is not usually in on a Tuesday morning (please note, a parent/carer will need to stay if your child does not normally attend that session).

We would love as many of the children as possible to be involved as a lovely record of their time at Busy Bees. The pictures will be available to purchase for yourselves/grandparents etc., but please note there is no obligation to buy a copy

Please make sure you are on time as the photographer is on a tight schedule and is unable to wait for late arrivals.

MINI BEES MUSICTIME

Our music group for parents and babies/toddlers, run by Alison, has started for the new term. It's a fun, relaxed group and is on Thursday mornings, 9.30 or 11.00 at All Saints Parish Hall (behind the Registry Office). The cost is £4 per family to include refreshments after the singing – turn up and join in when you can, no need to book in advance.



FACEBOOK

 Did you know we have a Facebook page? Like many businesses, we have a page so that we can keep in contact with you and hopefully spread the word of Busy Bees a bit farther afield! We also use the page as another area to post emergency messages such as snow closure or reminders about upcoming events. If you are a Facebook user, please look us up and "like" us!

Please be assured that we are very conscious of confidentiality and we have a Social Networking policy which governs what we do. Confidentiality will be preserved at all times and at no time will the page contain photos of the children in which they can be identified. Please do not be offended if we do not accept friend requests – this is connected to our policy.

NAME BOARDS

As you know, each child at Busy Bees has a name card to put up on their class board located at the far end of the big room. We use this self-registration as a part of building their self-esteem and sense of belonging at Busy Bees.

If you do not already do so, please try and make it part of their routine when you come in.

STARTING SCHOOL 2017

If your child is 4 years old between 1st September 2016 & 31st August 2017 they will be due to start school in September 2017.

You should now have received confirmation of your child's place at school for this September. We have put a sheet out on the table in the foyer asking you to indicate which school your child will be attending. We then use this information to contact the reception teachers from the relevant schools to come in and meet the children and chat to their Key Person about how they are getting on at Busy Bees. This offers a more informal opportunity for the teachers to meet the children and we always have a really good take up from the teachers.

DRINKS AT BUSY BEES

Now that the weather is warming up the children are helping themselves to their drinks as and when they need them even more than usual.



Please could we ask that all drinks bottles are named even if they come in with their lunchbox. We are having trouble matching children to their drink as there is often more than one child with the same bottle/beaker.

Please could we also ask that only water is in the bottles as this will support our discussions about healthy options. The children always have the option of milk or water at Busy Bees so if you prefer then we are happy if they come in without a drink and we will provide them with one.

ALLERGIES

If your child's allergy or medication has changed please put details in writing to Janet. Please also see information on our General Information Sheet. Please ask if you need another copy of this.

PARENT'S QUESTIONNAIRE

We will be sending our annual questionnaire out shortly. The questionnaires will come home via your child's Home Link Folder. A post box will be in the foyer for the return of completed questionnaires. If you wish to remain anonymous then please just remove their name from the questionnaire before returning it.

The feedback we receive is always valuable and has enabled us to make changes to improve our provision, so please complete and return it if you can.

If you have a grandparent or child-minder that drops off and/or collects your child regularly from nursery then we would like to invite them to complete a questionnaire too. Extra copies will be available from Rowena or Janet.

TAPESTRY

We hope you are enjoying the Learning Journey system and are delighted that so many of you have accessed it already. We are also really pleased to have so many of you uploading observations about things the children have been doing at home.

If you have any problems with the system or you have not received login details then please let Janet know and she will try and help.

SUN HATS AND SUN CREAM

Please could the children bring their own, named sun hat in each day. A box will be by the coat pegs for hats if you wish to leave it here each day.



We are able apply sun cream during a session but only if you have provided the sun cream and written consent for us to apply it. We need a new letter each summer even if you sent one in last year so please speak to Rowena for more details.

We would ask that cream is applied before your child comes to nursery and that we provide top ups as necessary – this saves a considerable amount of time.

STAY AND PLAY

Please feel free to stay and play if you would like to. It is an opportunity to see what we do and how your child is getting on. Please speak to Janet or Rowena to book a session.



CHILDREN'S BAGS

Please could we ask that the items in your child's bag are only those that may be needed during the session. The bags are accessible to the children throughout the session as we encourage their independence in finding their own clothes etc.

We would also ask that there is ***no medication of any kind kept in their bag (this includes calpol and anti-*** If you need to bring anything other than your child's items into nursery then please speak to a member of staff and we will store it somewhere out of the children's reach.

ABSENCE FROM BUSY BEES

If your child is absent from Busy Bees for any reason, please let us know, either by phone, e-mail or text (contact details are at the end of this letter).

We are advised to follow up any unexplained absences, as part of recommended safeguarding procedures, so your help in this will be much appreciated.

NAMING SNACKS AND DRINKS

Please remember that all snacks and drinks brought to Busy Bees should be named so that we can be certain of who they belong to. If you need a sticky label when you arrive in the morning, please ask a member of staff.



CONTACT DETAILS

SCHOOL HOURS

Telephone : 01420 549593

Mobile: 07528 360887

e-mail: busybeesalton@yahoo.co.uk

OUT OF HOURS

If you need to contact Janet or Alison out of nursery hours, our details are:

Janet Duddridge Tel: 01420 542451
e-mail: janet.duddridge@googlemail.com

Alison Stickland Tel: 01420 549831
e-mail: alison_willowdene@yahoo.co.uk



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