



# Busy Bees Nursery Alton Ltd

## Pre-school setting address:

Hawkins HQ, Chawton Park Road, Alton GU34 1RQ

Tel: (01420) 549593 (school hours)

Email: [busybeesalton@yahoo.co.uk](mailto:busybeesalton@yahoo.co.uk)

Website: [www.busybeesalton.co.uk](http://www.busybeesalton.co.uk)

## Busy Bees Newsletter 2 – Autumn Term 2016

### WELCOME BACK

Welcome back to the second half of the Autumn term. We hope you had a good half term break. It's now full speed towards Christmas!

We would also like to extend a warm welcome to all our new children, and their families. We hope you will enjoy your time at Busy Bees.

*Janet & Alison*



### DATES FOR YOUR DIARY 2016-2017

**Busy Bees Christmas Play** Friday 9<sup>th</sup> December, 11.15am

**Christmas Holidays** Break Up Friday 16<sup>th</sup> December at 11.30am

**Christmas Party** Friday 16<sup>th</sup> December 12.15 – 1.30pm (ish) (for all children)

**Please note that the morning session will end at 11.30am on this day to enable us to set up for the party. Bills have been adjusted accordingly.**

**Spring term 2017 starts** Monday 9<sup>th</sup> January 2017

**Spring Half Term** Break up Friday 17<sup>th</sup> February  
Return Monday 27<sup>th</sup> February

**Easter Holidays** Break up Friday 7<sup>th</sup> April

**Summer term starts** Monday 24<sup>th</sup> April

**Summer Half term** Break up Friday 26<sup>th</sup> May  
Return Monday 5<sup>th</sup> June

**Summer Holidays** Break up Friday 21<sup>st</sup> July

### MEET THE TEAM

Please see the Photo Name Board in the foyer so that you can 'put names to faces,' especially if you are new to Busy Bees. Below is a rundown of who's who and what they do at Busy Bees:

<b>Joint-Owner, Nursery Manager &amp; Special Educational Needs Co-ordinator (SENCo)</b>	Janet Duddridge
<b>Joint-Owner &amp; Administration Manager</b>	Alison Stickland
<b>Room Supervisor, SENCo &amp; Parent Partner</b> <i>Key Person Purple Class</i>	Rowena Massey
<i>Key Person – Orange Class</i>	Lynne Funnell
<i>Key Person Yellow Class</i>	Angela Maton
<b>Bank Staff</b>	Averil Mangan

### PARENT CONSULTATIONS

Following feedback from our Parent Questionnaire we are introducing termly Parent Consultations. Booking sheets are in the foyer. The proposed dates are as follows:

Monday 21<sup>st</sup> November:

Yellow Class 9 – 10am

Orange Class 9-10am

Tuesday 22<sup>nd</sup> November:

Purple Class 9-10am

Orange Class 9-10am

Wednesday 23<sup>rd</sup> November:

Yellow Class 9-10am

Purple Class 9-10am or 1.30-2.15pm

Thursday 24<sup>th</sup> November:

Yellow Class 9-10am

Orange Class 9-10am

We are offering 10 minute appointments and this will be a chance for your child's Key Person to let you know how your child is getting on at Busy Bees. A short summary of that meeting will then be added to your child's Learning Journey on Tapestry.

Unfortunately we can only offer daytime appointments as we do not have access to the hall outside of nursery hours. However, if you are unable to attend a consultation, then please don't worry. We will be putting together a short report on each child and you will be able to access this via their Tapestry Learning Journey.

The dates for consultations in the Spring and Summer terms are yet to be finalised but we will let you know as soon as we can.

However, please do not feel you have to wait for these appointments if there is anything you wish to discuss about your child's progress at other times.

### EGG BOXES

Thank you to everyone for their donation of egg boxes. We do still need a few more, so please keep donating for the time being. We are looking forward to sharing our creative results with you in a few weeks' time!

### CHRISTMAS PARTY

On Friday 16<sup>th</sup> December we will be ***finishing at 11.30am***. This is to allow us time to clear the rooms ready for the Christmas party. As usual, invoices have been adjusted accordingly for those families who pay fees.

The party is for all the children and will be from 12.30 –1.30(ish). An invitation has been sent to Father Christmas asking him to attend and distribute presents (purchased wrapped and clearly named in advance by parents).

Siblings are very welcome (feel free to bring a wrapped, named present for them too) but all children will need an adult with them.

Mr Giant will be coming to do some magic for us and he will perform at 12.30. Then we will have our indoor picnic whilst we wait for Father Christmas who is hoping to land at about 1.15pm.

### CHRISTMAS PLAY

We are starting to rehearse for our Christmas Play which will be a traditional Nativity Play with some lovely music and hopefully beautiful singing by the children.

We will provide all costumes and further details will be coming out in a separate letter later in the month.

### ABSENCE FROM BUSY BEES

If your child is absent from Busy Bees for any reason, please let us know, either by phone, e-mail or text (contact details are at the end of this letter).

We are advised to follow up any unexplained absences, as part of recommended safeguarding procedures, so your help in this will be much appreciated.

### REMINDER - STARTING SCHOOL

**If your child is 4 years old between 1st September 2016 & 31st August 2017 they will be due to start school in September 2017.**



The deadline for applications is midnight on **Sunday 15 January 2017**. Further information is available on the poster displayed in the foyer.

### SESSIONS

If you think you would like to book extra sessions after Christmas then please complete the attached form and return it to Janet.

### EXTRA SESSIONS

Providing we have space, we are happy to offer you the chance to book one-off sessions or maybe just an extra hour or two as and when you need them. Our usual hourly rate of £5.50 per hour applies to additional sessions booked. We offer this on a first come, first served basis and if we take bookings for regular sessions these would be honoured first.

To book a session/extra hours, please ask Janet.



### CHRISTMAS POST

Buzz and Jessie will have their post box ready for Christmas post from Monday 5<sup>th</sup> December. If your child wishes to send cards to their friends then please post them in the box and we will distribute them. The postal service will finish on Thursday 15<sup>th</sup> December.

### **WELLIES AND COATS**

Please could you make sure your child brings a warm coat to each session. The weather is very changeable at the moment and whilst it might be mild when they come in it has often got colder or started raining later on.

From time to time we have problems with the wrong things going home with the wrong person, even when those items are clearly named. Please take care when collecting things from the coat rack and if someone other than yourself is collecting your child please ensure that they know what your child's coat looks like.

***PLEASE MAKE SURE ALL WELLIES, COATS, SHOES, HATS ETC ARE LABELLED – YOUR CHILD MAY HAVE THE SAME STYLE/SIZE AS OTHER CHILDREN.***

We have a basket for gloves and hats for the Busy Bees children to use when they come in from the garden.

We have to clear the coat racks at the end of each day. Unfortunately we do not have space to store things left behind so please ensure you have checked the lost property box each session. We donate left items to charity at the end of each term.

We hope you enjoy the rest of the Autumn Term! Let us know if you have any comments or concerns. We are always keen to hear your views and feedback.



### **CONTACT DETAILS**

#### **SCHOOL HOURS**

Telephone : 01420 549593

Mobile: 07528 360887

e-mail: [busybeesalton@yahoo.co.uk](mailto:busybeesalton@yahoo.co.uk)

#### **OUT OF HOURS**

If you need to contact Janet or Alison out of nursery hours, our details are:

Janet Duddridge      Tel: 01420 542451  
e-mail: [janet.duddridge@googlemail.com](mailto:janet.duddridge@googlemail.com)

Alison Stickland      Tel: 01420 549831  
e-mail: [alison\\_willowdene@yahoo.co.uk](mailto:alison_willowdene@yahoo.co.uk)

### **SNOW**

At Busy Bees we are all very hopeful that we will get a good amount of snow this year! With that in mind we just wanted to remind you that any news about emergency closure can be found on our website [www.busybeesalton.co.uk](http://www.busybeesalton.co.uk) or on our Facebook page. We will also be using the County's provision for emergency closures which means you can check for closure details at:

<http://www.hants.gov.uk/education/schoolclosures>

### **COUNT THE KICKS**

You may notice posters about this charity in our foyer and a collection box. The charity are collecting empty baby food pouches, empty biscuit wrappers, used Tassimo coffee pods and empty printer cartridges. The items are recycled to raise money for the charity. We now have a collection box in the foyer and would be grateful for any donations you can make. More information about the charity is available at:

[www.countthekicks.org.uk](http://www.countthekicks.org.uk)



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